



KID'S COMMUNITY COLLEGE@ CHARTER SCHOOLS
"Dedicated to the well-being and educational success of every child."

Governing Board Meeting
Kid's Community College Riverview Southeast Campus
11519 McMullen Road
Riverview, FL 33569
February 6, 2020 at 6:00 PM

MINUTES

BOARD MEMBERS

Todd Hammond, Chair/Treasurer
Shirley Bhat, Vice President/Secretary
Kenneth Scarborough, Board Member
Sweta Patel, Board Member
Robert Blount III, Board Member
Dr. Richard Rivas, Board Member

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I. CALL TO ORDER / ROLL CALL

T. Hammond called meeting to order @ 6:08pm. Board members present : T. Hammond,, S. Bhat,, Dr. R. Rivas,, K. Scarborough (via web-x) & R. Blount (7:08pm)

II. APPROVAL OF AGENDA

Motion to move Consent item "C" KCC Preparatory High School; Prom Expenses to Action Item "B" and move Action item "B" Associate Manual to Discussion Item "E" made by S. Bhat; 2nd by Dr. R. Rivas. Motion carried unanimously

III. APPROVAL OF MINUTES

a. 08/22/2019

Motion to approve the minutes for 08/22/2019 as printed made by S. Bhat; 2nd by Dr. R. Rivas. Motion carried unanimously

b. 10/17/2019

Motion to approve the minutes for 10/17/2019 as printed made by S. Bhat; 2nd by Dr. R. Rivas. Motion carried unanimously

IV. BOARD CHAIR REPORT: Thanked all the professors, parents, students and all the district staff for their on-going support to KCC schools.

V. SUPERINTENDENT REPORT: Delivers speech on realities of school operations and fundings. Highlighted the Accreditations for KCC Schools. Currently the schools combined have Cognia System Accreditation, IB PYP Authorization, IB MYP Authorization, National Accreditation Commission Accreditation, NAF Certification. All these are by choice and we strive to deliver best education to our students. These Accreditation delivers significant benefits to our students and families. Sustainability and Planning: KCCYOU puts the growth of the students and associates as key driving factor and the support of our families and communities at the heart. Delivering associates opportunities for growth that contributes towards students growth. School Safety: Policy and physical upgrades have been planned for each campus beginning this month. Even though some funding are provided on a reimbursement basis for these upgrades there is always a shortage. Despite what is approved by the legislative body the funding received at the school level is much less. Funding received for School Security officer on campus is much less compared to actual expenses. Technology and infrastructure upgrades are continuous. Student Learning and Programming: Each year KCC charter schools prepay for consumable items that every student needs as part of the educational program. In 2003, when KCC was founded, it received an average of 110 percent of the consumable costs it spent. Today, most schools are lucky to receive 50%. Parental support has significantly decreased. School



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Lunch and ICFL balances are unexpectedly high and that impacts the schools significantly. Parents are encouraged to pay their balances for aftercare, sports fees and other student related expenses. The school provides committed programs for the students, best professors, more training, we cannot do all this without everyone contributing towards their own parts.

VI. FINANCIAL REPORTS

a. KCC South Campus

Motion to approve January 2020 Financials for KCC South Campus made by S. Bhat; 2nd by Dr. R. Rivas. Motion carried unanimously.

b. KCC Southeast Elementary Campus

Motion to approve January 2020 Financials for KCC Southeast Elementary Campus made by S. Bhat; 2nd by Dr. R. Rivas. Motion carried unanimously.

c. KCC SE Middle Campus

Motion to approve January 2020 Financials for KCC SE Middle Campus made by S. Bhat; 2nd by R. Blount. Motion carried unanimously.

d. KCC Prep High Campus

Motion to approve January 2020 Financials for KCC Prep High Campus made by S. Bhat; 2nd by Dr. R. Rivas. Motion carried unanimously.

VII. CAMPUS DIRECTOR REPORT(S)

- a. KCC South Campus: Starting with good news elementary school students participated in the science fair, representation for South campus as above expectation. Door buzzer was installed on the front doors. No staffing changes has been reported. There is a increase in enrollment, the impact will be known by May. This might be a positive adjustment for fiscal year. Mid-year assessments window has been closed and data will be shared with the board once complied. There was a name change for accrediting body from AdvancEd to Cognia. Representative visited South campus in January for a readiness review to accredit. Reports will be available in 30 days. Interim contract review with SDHC transpired in February. This was a 5 year interim of our 10 year contract. Feedbacks were positive, reports will be shared when received. CPA's Boosterthon was expectationally successful with lots of fun. We look forward to doing it annually. Changes have occurred and continue to occur in our sports league. We have been required by the county to pay rental fees for fields as well as having new league managers. We are working through some specifics and I will update you. This week is conference week and we have notified all parents and will follow up with a goal of 100% attendance. Middle school conference night was last night and about 1/2 of our middle school parents attended on that night alone. Golf tournament April 4th at Summerfield. Sponsorship opportunities are available. The CPA is recruiting players. Black History Month will be celebrated last week of February and details will be finalized next Tuesday. Best and Brightest funding is expected to be received in February.
- b. KCC Southeast Elementary Campus: Middle school enrollment is at 94 percent and Elementary school is at 97 percent. 50 companies from within the community participated in the Great American Teach. Over 100 families were in attendance at our STEAM Night last month. Two 2 students were advanced to Hillsborough County fair and one student place 3rd overall for our county in his division. PYP update: reauthorization for five years at our IB elementary school was successful. MYP update: Several visits were completed with positive feedback. The director is very proud to announce that we received final authorization decision just last week and we are now a fully authorized IB MYP World school. Congratulations to the tremendous work of students, staff, and families and most importantly to our MYP Coordinator who left no stone unturned. Second round of NWEA reports were shared, showing improvement in scores. Global



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Initiatives: The students and staff with district staff support made it possible to purchase a water filtration system in an under-resourced village. SEM Community Garden is operational.

- c. KCC SE Middle Campus IB update: (Combined with elementary school report).
- d. KCC Prep High Campus: No changes in Staffing. Enrollment is less than projected. Financial recovery plan is in process and continuation to market for students is in progress. Assessments have been completed, reports will be send to the board for review. In addition to the academic and operational goals, the focus is also on fiscal performance and improvement to plan. Early graduation rate is at 22 percent. The school took 2nd place in Suncoast Credit Union Financial Literacy Football Competition. NAF one year has been completed with the score of 18.88/20 points. US DOE Sec Steve Stump, James Jacobs from Congressman Spano's office had a entire day visit. CEO Daniel Budzinski also visited the campus. Celebrating Black history month on campus. Graduation is scheduled for May 22 at 6pm @ HCC Brandon.

VIII. CONSENT ITEMS

- a. Out of Field
 - i. KCC Riverview South Campus

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
Adnan, Alafia	2nd Grade	8/1/2017	PK-3	ESOL
Balthazar, Sheila	MG Math	8/12/2019	Elem Ed K-6	MG Math 5-9
Budd, Lauren	3rd Grade	8/12/2019	Elem Ed K-6	ESOL
Butler, Erica	3rd Grade	8/12/2019	Elem Ed K-6	ESOL
Cabeza-Fernandez, Gladys	Kindergarten	8/1/2017	Social Science 5-9	Elem Ed K-6, ESOL
Coffey, Heather	6th Grade Math; Intensive Math	8/12/2019	Elem Ed K-6	MG Math 5-9
Evans, Katrina	4th Grade Science / Social Studies	8/12/2019	Elemen Ed K-6	Gifted
Howard, Jessica	5th Grade ELA	8/12/2019	Elem Ed K-6	ESOL
Kelly, Keith	6th Soc. Studies, 6th Reading	8/12/2019	Elem Ed K-6	ESOL
Napoli, Rachel	MS English and Reading	8/12/2019	6th English and MG Reading	Reading Endorsement, ESOL
Pennington, Judy	5th Grade Science / Social Studies	8/12/2019	Elem Ed K-6	Gifted
Platt, Paulina	Kindergarten	8/12/2019	PK-3	ESOL
Ramos, Evelyn	1st Grade	8/12/2019	Elem Ed K-6	ESOL
Singh, Jennifer	Kindergarten	8/12/2019	Elem Ed K-6	ESOL
Wilson, Jeffrey	4th Grade ELA	8/12/2019	Elem Ed K-6	ESOL
Wright, Susan	ESE K-8	8/12/2019	ESE, Elem Ed K-6	ESOL

- ii. KCC Southeast Elementary & Middle Campus (no changes)

Teacher	Classes taught Assignment(s)	Assignment Start Date	Certification(s) held	Out of Field Area/Classes
Anire Adegbesan	Kindergarten	7/27/18	ESE	Pre-K-3, ESOL
Sylvia Fells	3rd Grade	7/18/17	ESE	ESOL, Gifted
Ashley Davis	2nd Grade	7/18/17	Pre-K-2nd	ESOL
Tashonda Stennis	3rd Grade	12/2/17	K-6	ESOL
Heather Towers	4th Grade	6/27/18	K-6	ESOL



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Teacher	Classes taught Assignment(s)	Assignment Start Date	Certification(s) held	Out of Field Area/Classes
Diana Sanchez	6th-7th Math	July 27, 2019	K-6, ESOL	7th Math
Alexandria Jean-neret	7th-8th Science	July 27, 2019	English 6-12, Bi-ology 6-12	Intro. To Physi-cal Science

Estephanie Ortiz	4th Grade	11/5/18	K-6	ESOL
Diantenique Cook	3rd Grade	7/26/19	Business	K-6, ESOL
Judith Monzon	1st Grade	7/26/19	K-6	ESOL
Alicia Quigley	2nd Grade	1/23/19	K-6	ESOL
Kcana Thompson	1st Grade	7/26/19	K-6	ESOL
Jocleane Wells	5th Grade	7/26/19	K-6 ESOL	Gifted
Sara Wamsley	2nd Grade	7/27/18	Business	Pre-K-3, ESOL
Jenny Caban	2nd Grade	2/23/17	K-6	ESOL

iii. KCC Preparatory High School

Teacher	Classes taught Assignment(s)	Assignment Start Date	Certification(s) held	Out of Field Area/Classes
Latoya Morgan	English	July 29, 2019	English	ESOL
Renee Boston	Chemistry Physics	Sept 16, 2019	Biology	Chemistry Physics
Antez Brinson	HOPE	Sept 12, 2019	Social Science	Health Physical Educa-tion

- b. Best and Brightest
 - i. KCC Southeast Elementary & Middle Campus
 - ii. KCC Preparatory High School Campus
- c. KCC Preparatory High School: Prom Expenses (moved under Action Item "B")
- d. Medical Marijuana Use Policy (if law changes parents will be noticed)



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Motion to approve all consent items as listed made by S. Bhat; 2nd by Dr. R. Rivas. Motion carried unanimously.

IX. ACTION ITEMS

a. Review Campus P&P

There were no major changes highlighted in the P&P documents. Any substantial would have been emailed to the entire board in advance.

i. Parent/Student Handbook

Motion to approve Parent/Student Handbook as presented made by S. Bhat; 2nd by Dr. R. Rivas. Motion carried unanimously.

ii. Assessment Policy

Motion to approve Assessment Policy as presented made by S. Bhat; 2nd by Dr. R. Rivas. Motion carried unanimously.

iii. Emergency Guide

Motion to approve Emergency Guide as presented made by S. Bhat; 2nd by Dr. R. Rivas. Motion carried unanimously.

iv. Report Card & Grading Guidelines

Motion to approve Report Card & Grading Guidelines as presented made by S. Bhat; 2nd by Dr. R. Rivas. Motion carried unanimously.

v. Professor Guide

Motion to approve Professor Guide as presented made by S. Bhat; 2nd by Dr. R. Rivas. Motion carried unanimously.

b. KCC Preparatory High School: Prom Expenses (Pulled from Consent Items and added as Action Item "B")

High School CPA dissolved, the school had to pick up the planning of the first KCC Prep High School prom. The schedule date is March 14, 2020 the cost will be around \$4,700 the venue is (Yacht Starship). The school is requesting approval of advance funding with the promise of paying it back after the event.

Motion to approve the requested funds made by S. Bhat; 2nd by K. Scarborough.

Discussion: The funding was already added in the school budget, the school has maxed out its credit line and is under financial recovery plan. CPA funding has already being utilized to meet operational deficit. IF the tickets are not sold by Feb 14 the location will be changed.

S. Bhat withdraws the motion.

Associate Manual (Moved under Discussion Item "E")

X. DISCUSSION ITEMS

a. KCC SE Elementary & Middle School IB MYP/PYP updates: Provided with the campus director report. Board chair recognized Ms. Stacy O'Neil for her efforts.



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- b. Good News/Recognition: Shared with Campus directors report.
- c. Governing Board Elections May 2020: Possible addition of another member with experience in the field of education.
- d. Governing Board Golf Tournament Nov 8, 2020 @ Top Golf 1-4pm: Looking for sponsorships, hoping additional ticket sales and increase in participation.
- e. Associate Manual: KCC employees LLC had a contract with KCC GB signed May 18, 2017.

XI. FLOOR DISCUSSIONS

New SDHC superintendent's impact on our school is uncertain. It has been noticed and noted that the SDHC Board structure has changed and is less choice/charter friendly. The past has shown that resources for choice schools will be reduced with such significant changes is governance and leadership. Parents are highly encouraged to make their vote count. We don't know what to expect for the coming school year. Teachers have made a trip to Tallahassee. Legislative changes are coming and we will be paying extra attention. Parents are highly encouraged to be ambassadors for our schools.

XII. ADJOURNMENT

Motion to adjourn the meeting at 7:37pm made by S. Bhat; 2nd by Dr. R. Rivas. Motion carried unanimously.

Approved By

Shubh Shrivastava Bhat

Date

02/28/2020

DISTRICT STAFF MEMBERS

- Timothy Kilpatrick (Superintendent)
- Joy Smith-McCormick (Legal & Compliance)
- Ternica Blackmon (Professional Standards and Compliance Administrator)
- Patricia Alvarez (Director of School Counseling Services)
- Annie Mathew (Office and Human Resources Administrator)
- Jose Kuhn (Instructional Technology Coordinator)

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AGENDA - The Board agenda is set by the Board and is prepared, posted and distributed at least one (1) week before the meeting. At anytime before the meeting, a parent, guardian or a member of the Board can request to add an item to the agenda by contacting either the Secretary or Board President. The final agenda is approved at the start of the Board meeting. Parents and guardians are also allowed to introduce new items during the time of Floor Discussions and Announcements. Although the Board may not comment on the items introduced at that time, they can decide to act on it in a future meeting. Anyone requesting to have an item placed on the Governing Board agenda must submit the item using the Agenda Item Request form at this link: <http://apps.kidscc.org/view.php?id=51501>

PUBLIC COMMENT - The Board of Directors welcomes participation in meetings. The public is welcome to comment on matters appearing on the agenda at the time they are called. The public is also welcome to comment on matters, which are not on the agenda when the President calls for "Public Input for the Good of the District." This time is provided for the public to introduce any topic within the District's jurisdiction. Because these are non-agenda matters, generally no discussion or comment by the Board should be expected except to properly refer the matter for review as appropriate, but no action will be taken at this meeting. Public Comment will be limited to five minutes per speaker. If you wish to speak, please step up to the podium at the appropriate time & begin by stating your name & address.

CONSENT ITEMS - All items are approved by a single action. There will be no separate discussion of those items unless an item is removed at the request of any Director or member of the public. Those items removed will be considered at the end of the consent agenda or be placed on the action agenda for the next meeting.

CONFLICT RESOLUTION AND COMPLAINTS - The ultimate purpose of our internal complaint procedure is to encourage the healthy growth and development of Kid's Community College. Conflict is often a part of any organization and may arise in any community. An effective process for resolving conflict is therefore both consistent with the vision and mission of KCC, and an essential component of the communication model that our school has adopted. KCC recognizes that effective communication is paramount in effective conflict resolution and therefore strongly encourages students, parents, associates and the community to review and follow our conflict resolution process, which is found here: [KCC Conflict Resolution Policy](#)