KID'S COMMUNITY COLLEGE® CHARTER SCHOOLS
"Dedicated to the well-being and educational success of every child."

Governing Board Meeting
Kid's Community College Riverview South Campus
10030 Mathog Rd, Riverview, FL 33578
May 16, 2019 at 6:00 PM

MINUTES

BOARD MEMBERS
Todd Hammond, Chair/President thammond@kidscc.org
Kenneth Scarborough, Vice President/Treasurer kscarborough@kidscc.org
Shirley Bhat, Secretary sbhat@kidscc.org
Sweta Patel, Board Member spatel@kidscc.org
Robert Blount III, Member rblount111@kidscc.org

I. CALL TO ORDER / ROLL CALL

T. Hammond called meeting to order @ 6:19pm. Board members present: T. Hammond, S. Bhat, R. Blount, S. Patel & K. Scarborough via web-x.

II. APPROVAL OF AGENDA

Motion to approve the agenda as printed made by: R. Blount; 2nd by S. Patel. Motion carried unanimously.

III. APPROVAL OF MINUTES

None

IV. BOARD CHAIR REPORT: Praised the campus directors, staff and professors. At south campus Ms. Walker and Ms. Roxy did a phenomenal job in Math Bowl. First grade earned a silver level recognition and 2nd grade earned a bronze in Math Bowl. Recognized and thanked Southeast PYP and MYP coordinators. Word of appreciation for all the staff, professors, students and parents present.

V. SUPERINTENDENT REPORT: Appreciation for the staff, professors and families. Highlights working with other counter parts, putting students first and relationships. Charter schools and how KCC schools and offerings stand out. Our community involvement, our students taking the lead in community projects, our one of its kind programs and our families. Great school year and thanked everyone for their hard work and dedication to the school, students and the families.

VI. FINANCIAL REPORTS

a. KCC South Campus: Motion to approve April Financials for KCC South Campus made by: S. Patel; 2nd by R. Blount; Motion carried unanimously.

b. KCC Southeast Elementary Campus: Motion to approve April Financials for KCC Southeast Elementary Campus made by: S. Patel; 2nd by R. Blount; Motion carried unanimously.

c. KCC SE Middle Campus: Motion to approve April Financials for KCC Southeast Middle Campus made by: S. Patel; 2nd by S. Bhat; Motion carried unanimously.

d. KCC Prep High Campus: Motion to approve April Financials for KCC Prep High Campus made by: S. Patel; 2nd by S. Bhat; Motion carried unanimously.

e. KCC Orange Campus: Motion to approve April Financials for KCC Orange Campus made by: S. Patel; 2nd by S. Bhat; Motion carried unanimously.

VII. CAMPUS DIRECTOR REPORT(S)
a. KCC South Campus: Director K. Seder reports: On May 13, 2019, Director Seder attended the Excellence in Action Awards. These awards are managed by Florida Diagnostic and Learning Resources System (FDLRS) and proud to announce that Roxanne Ramos was nominated as an Elementary Teacher for a student she currently serves. Facilities: primary concerns continue to be with doors and air conditioning. Received an “A” in final internal audit that was completed in May. In order for test preparation the staff diligently held campus boot camps for all subjects Math, Reading, Writing, Science and Civics over the past few months. Testing is on schedule. Concerns for student performance in Algebra was highlighted where additional instructional time and additional resources have been provided. Campus Parent Advisory Board is currently holding elections for 2019-20. CPA Raised over their projected goal for this school year and raised over $7,000 at the recent Golf tournament. Talent Show, musical performance and NJHS induction ceremony were other events highlighted. Enrollment indicates 98 percent of families intend to return. Ms. Coffey is filling in for Math for the past month. 25 professors were awarded the best and the brightest award. Governing board members were invited to upcoming graduations: Kindergarten May 30 @ 8:30am, 8th Grade May 30 @ 6:30pm at the Progress Village Baptist Church.

b. KCC Southeast Elementary and Middle School Campus: Assistant Director Ms. McEconomy reports: Middle School is at 88% enrolled Elementary School is at 98% enrolled. Upcoming events: May 17-18th - NJHS trip to tour UF, FAMU, FSU, May 23rd-8th Grade Graduation at Riverview High School – 6-9 pm, May 24th-8th Grade Prom, May 30th-Pre-K Graduation 6:00 p.m, May 31st-Kindergarten Graduation a.m. IB PYP updates included Fifth grade students participated in PYP exhibition. It was widely attended by all families. All paperwork was submitted and now we continue to work on our implementation plan. PYP IB Authorization will occur on October 28th-29th. Currently all teachers with the exception of one teacher who began mid-year is PYP certified. IB MYP updates included first annual MYP Community Projects. Event was a themed black and white formal evening. There were over 120 family members in attendance as students showcased their work over the past ten months. Projects included homeless initiatives, animal rights and gun safety awareness projects, creating support social media pages to support teenage mental health, anti-bullying campaigns, as well as projects to support 8th graders transitioning to high school with a peer group pre-identified so that they don’t feel alone through the transition. There were no limits to the great achievements made by our global learners this year. We are very proud of their efforts. All paperwork for authorization has been submitted. We are waiting for our dates for our site visit, which will occur mid-year 2019-2020. Gradventure was last Friday night. 52 of 66 students were in attendance. Other school events highlighted were NJHS induction ceremony and Athletics. The students and staff with district staff support were able to raise funds to purchase prosthetic legs for two children in Nepal and in Kenya.

c. KCC SE: Middle Campus: Combined with KCC Southeast Elementary school report.

d. KCC Prep High Campus Director LaKeisha Cook reports: KCC Prep is ready for first graduating class of 2020. Planning for 2020 graduation has already began. Currently fully staffed. Next year openings: 1 open Professor position and 2 support positions. 29 open seats for next school year. Intense marketing campaign is in place: local theatre advertising, mailers, local papers, digital marketing, internet banner campaign, website updates, FB and Instagram. Testing has concluded. NJHS members were inducted. Staff has been working on school improvement efforts all year; data indicates they are on track to increase at least 1 letter grade. Programs and offerings for next year includes summer collegiate Academy, gifted program (KCC GAP), KCC Success Labs. Dual Enrollment articulation agreement with USF in place for this fall in addition to our partnership with HCC. They are working with Full Sail and Southeastern University for additional career and technical college opportunities for our scholars. Summer Internships updates includes Placement of 35 scholars in internships this summer, 14 business partnerships to include: Angela Scott of the College Board, YMCA and HCC SouthShore, Livy O’s Catering, and KCC Schools. APSI Scholarship Grant: Dr. Angela Scott from the college board nominated KCC Prep as the recipient for College Board Scholarships for 5 of our professors to attend the 2019 Advanced Placement Summer Institute (APSI). Kid’s Community College Preparatory High School received the Say Something Student Leadership, Spirit, Creativity and Sustainability Award from Sandy Hook Promise for its awareness activities held during Say Something Week. The Student Ambassadors created a week long awareness campaign with programs, lessons and activism designed to help prevent violence, suicide and threats in school. Graduation class of 2020 will have 3 students out of 25 graduating semester early. NAF is a certification program that provides an opportunity for paid summer internships. NAF academy of IT provides career pathways, while the College Prep Track prepares students for a life
time of scholarly learning and provides for AP courses and college credits while in high school. KCC Prep’s NAF Academy of Information Technology has two pathways providing hands-on, work-based experiences. Each program requires a capstone project, paid internships, and the development of a digital portfolio.

c. KCC Orange Campus Director Deidre Harris reports: 2019-2020 enrollment projected at 80 percent. Enrolling discussion reveals enrollment closer to 65%. Marketing is accomplished through spreading the good news about what we are doing via social media. Targeted mailed marketing has begun. School Improvement Committees have submitted their final reports for the 2018-2019 school year. Testing has concluded and all materials sent back to the district offices. Events included annual Egg Hunt for students in grades K – 2, spring fun mixed with a little Economics during their Bunny Bazaar. Staff appreciation week May 6th – 10th. Appreciation for the families were expressed, special appreciation to Ms. Rehanna Montes, for sponsoring lunch for the entire staff. Health week is organized with healthy themed activities for each day. Lastly, over the last two weeks of school various grade levels will be holding promotion and awards ceremonies to celebrate the students’ accomplishments this school year. Kindergarten graduation is @ 4:30pm and 5th grade @ 9am on May 24.

VIII. CONSENT ITEMS

a. Out of County Field Trips

i. KCC South Campus

ii. KCC South East Elementary School

iii. KCC South East Middle School: Amendment to the original submission made to add Gainesville FL & Tallahassee FL Student Government and College Tour

iv. KCC Prep High School

v. KCC Orange Campus

b. Audit Engagement

i. KCC Riverview South

ii. KCC Southeast Elementary School

iii. KCC Southeast Middle School

iv. KCC Prep High School

v. KCC Orange Campus

c. 2019-2020 School Calendar

i. KCC South Campus: Added Meet the Teacher/Open House date: August 7, 2019 to the proposed school calendar.

ii. KCC Southeast Elementary School

iii. KCC Southeast Middle School

iv. KCC Prep High School: Added Meet the teacher/Open House date: August 8, 2019 to the proposed school calendar.

v. KCC Orange Campus: Added Meet the teacher/Open House date: August 8, 2019 to the proposed school calendar.

d. School Lunch Program KCC Riverview South: Proposal requesting board approval to review the bids and sign a new contract so long as there are no exception to the already submitted budget.
c. Scheduling Format Change: Proposal 4 by 4 double block schedule change for KCC Southeast Middle School students to accommodate the IB program and be in compliance.

Motion to approve all consent items with all the proposed changes made by: S. Bhat; 2nd by S. Patel. Motion carried unanimously.

IX. ACTION ITEMS

a. Budget 2019-2020 School Year

i. KCC South Campus: Motion to approve 2019-2020 School Year Budget for KCC South Campus made by: S. Bhat; 2nd by S. Patel; Motion carried unanimously.

ii. KCC Southeast Elementary School: Motion to approve 2019-2020 School Year Budget for KCC Southeast Elementary School made by: S. Bhat; 2nd by R. Blount; Motion carried unanimously.

iii. KCC Southeast Middle School: Motion to approve 2019-2020 School Year Budget for KCC Southeast Middle School made by: S. Bhat; 2nd by R. Blount; Motion carried unanimously.

iv. KCC Prep HS: Motion to approve 2019-2020 School Year Budget for KCC Prep HS made by: S. Bhat; 2nd by R. Blount; Motion carried unanimously.

v. KCC Orange Campus: Motion to conditionally approve 2019-2020 School Year Budget for KCC Orange Campus made by: S. Bhat; 2nd by R. Blount. There were concerns presented over the Orange Campus Budget by R. Blount. Concerns were over mounting operational deficit, inability to reach targeted enrollment goals, and current debt. Unless enrollment meets projected goals, operation is not sustainable. Enrollment will be closely monitored and reviewed, all further questions and concerns are redirected to the summer sessions for additional actions and review. Motion carried unanimously.

b. Riverview Southeast Middle School: IB Design Teacher: No motion needed. All items pertaining to resource plan in approved budgets and employment of highly-qualified personnel will be examined by HR and acted upon accordingly.

Campus Directors were reminded that Resource Plans have been submitted to the Board as a part of the annual budget approval process for the upcoming school year. Within the resource plan documents, personnel have been identified for positions for the 2019-2020 school year. Resource plans are approved subject to all personnel being qualified with the appropriate certification. Approval of resource plans and corresponding budgets does not guarantee employment or create any employment contracts.

All open positions will be filled according to hiring and prescreening criteria established by HR.

The Legal and Compliance Department is responsible for monitoring, reporting and enforcing compliance with resource plans.

The resource plan and budget does not take effect and should not be implemented until July 1st.

c. Board Member Candidate: Dr. Richard Rivas: Motion to approve Dr. Rivas as governing board member for each KCC Campus in Hillsborough County made by: R. Blount; 2nd by S. Patel. Motion carried unanimously. Dr. Rivas made comments to the audience. His family has attended KCC South for over 7 years.

X. OTHER ITEMS

a. Good News/Recognition

i. CPA Recognition

KCC South Campus: President: McKensie Regan, VP: Amy Olcott, Secretary: Ana Rivas, Treasurer: Jennifer Eisenmann, Middle School Liaison: Neraka Miller, Vol-
untie Coordinator: Melanie Alvarez-Mueller. Certificate of recognition were presented.

KCC Southeast Elementary & Middle School: President: Holli Jones, VP: Jessica Emerson, Treasurer: Nikki Feliz-Parra, Secretary: Sonia Bureau, Elementary Liaison: Lauren Bosse, Middle School Liaison: Nicole Jackson. Certificate of recognition were provided to the campus assistant director.

KCC Orange Campus: Mr. Eli Salhab

b. SE Middle School IB updates: included in the reports. Presented with the Director’s Report

c. Election and/or change of Board Officers. Proposed officers for 2019-2020 school year as follows: President/Treasurer T. Hammond, Vice President/Secretary S. Bhat, Board Member/HR Representative S. Patel, Board Members: R. Blount, K. Scarborough & Dr. Rivas.

KCC South Campus: Motion to approve 2019-2020 School Year proposed GB Officers to represent KCC South Campus made by: S. Patel; 2nd by R. Blount; Motion carried unanimously.

KCC Southeast Elementary School: Motion to approve 2019-2020 School Year proposed GB Officers to represent KCC Southeast Elementary School made by: S. Patel; 2nd by R. Blount; Motion carried unanimously.

KCC Southeast Middle School: Motion to approve 2019-2020 School Year proposed GB Officers to represent KCC Southeast Middle School made by: S. Patel; 2nd by R. Blount; Motion carried unanimously.

KCC Prep Hs: Motion to approve 2019-2020 School Year proposed GB Officers to represent KCC Prep Hs School made by: S. Patel; 2nd by R. Blount; Motion carried unanimously.

KCC Orange Campus: Motion to approve 2019-2020 School Year proposed GB Officers to represent KCC Orange Campus (that will not include Dr. Rivas) made by: S. Patel; 2nd by R. Blount; Motion carried unanimously.

d. Governing Board Summer workshop. Scheduled for June 19, 2019 @ 5pm KCC Prep HS cafeteria. Future meeting dates and times will be determined and announced at the conclusion of summer workshop.


f. Governing Board School and Community Involvement: Incorporating Kid’s Community College to existing community involvement.

XI. FLOOR DISCUSSIONS

Each campus has identified the recipient for Diego Sanchez School Community Service Award. The family will be awarded at the town-hall. Professor of the year will also be recognized upon receipt of the winners at the town-hall.

XII. ADJOURNMENT

Motion to adjourn at 7:46pm made by: S. Patel; 2nd by R. Blount; Motion carried unanimously.

Approved By: [Signature]

Date: 06/19/2019
DISTRICT STAFF MEMBERS
Timothy Kilpatrick (Superintendent) tkilpatrick@kisdcc.org
Joy Smith-McCormick (Legal & Compliance) jmccormick@kisdcc.org
Termina Blackmon (Professional Standards and Compliance Administrator) tblackmon@kisdcc.org
Patricia Alvarez (Director of School Counseling Services) palvarez@kisdcc.org
Kisha Porter (Special Projects & Stakeholder Engagement) kporter@kisdcc.org
Annies Mathew (Office and Human Resources Administrator) amathew@kisdcc.org
Kathleen Crown (Educational Assessment and Improvement Analyst) kcrown@kisdcc.org
DiMarco Burgess (Athletics Director) dburgess@kisdcc.org
Jose Kuhn (Instructional Technology Coordinator) jkuhn@kisdcc.org

AGENDA - The Board agenda is set by the Board and is prepared, posted and distributed at least one (1) week before the meeting. At anytime before the meeting, a parent, guardian or a member of the Board can request to add an item to the agenda by contacting either the Secretary or Board President. The final agenda is approved at the start of the Board meeting. Parents and guardians are also allowed to introduce new items during the time of Floor Disclosures and Announcements. Although the Board may not comment on the items introduced at that time, they can decide to act on it in a future meeting. Anyone requesting to have an item placed on the Governing Board agenda must submit the item using the Agenda Item Request form at this link: http://apps.kisdcc.org/view.php?id=5609
PUBLIC COMMENT - The Board of Directors welcomes participation in meetings. The public is welcome to comment on matters appearing on the agenda at the time they are called. The public is also welcome to comment on matters, which are not on the agenda when the President calls for "Public Input for the Good of the District." This time is provided for the public to introduce any topic within the District's jurisdiction. Because these are non-agenda matters, generally no discussion or comment by the Board should be expected except to properly refer the matter for review at an appropriate, but no action will be taken at this meeting. Public Comment will be limited to five minutes per speaker. If you wish to speak, please step up to the podium at the appropriate time & begin by stating your name & address.
CONSENT ITEMS - All items are approved by a single action. There will be no separate discussion of those items unless an item is removed at the request of any Director or member of the public. Those items removed will be considered at the end of the consent agenda or be placed on the action agenda for the next meeting.
CONFLICT RESOLUTION AND COMPLAINTS - The ultimate purpose of our internal complaint procedure is to encourage the healthy growth and development of Kid's Community College. Conflict is often a part of any organization and may arise in any community. An effective process for resolving conflict is therefore both consistent with the mission of KCC, and an essential component of the communication model that our school has adopted. KCC recognizes that effective communication is paramount in effective conflict resolution and therefore strongly encourages students, parents, administrators and the community to review and follow our conflict resolution process, which is found here: KCC Conflict Resolution Policy