



KID'S COMMUNITY COLLEGE@ CHARTER SCHOOLS
"Dedicated to the well-being and educational success of every child."

Governing Board Workshop
August 22, 2019 at 6:00 PM
Southeast Middle Cafeteria
11513 McMullen Road
Riverview, FL 33569

MINUTES

BOARD MEMBERS

Todd Hammond, Chair/Treasurer
Shirley Bhat, Vice President/Secretary
Kenneth Scarborough, Board Member
Sweta Patel, Board Member
Robert Blount III, Board Member
Dr. Richard Rivas, Board Member

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I. CALL TO ORDER / ROLL CALL

T. Hammond called meeting to order @ 6:01pm. Board members present : T. Hammond, S. Bhat, R. Blount, Dr. Rivas, Absent: S. Patel & K. Scarborough

II. APPROVAL OF AGENDA

Motion to add Floor Discussion as Item IV and approve the agenda was made by: R. Blount; 2nd by S. Bhat Motion carried unanimously.

III. ORGANIZATIONAL UPDATES

District Staff: after the conclusion of campus directors resource planning in spring and due to down sizing it following positions were eliminated: Special Projects & Stakeholder Engagement, District Office Assistant & District Athletics Director.

Board Communications: due to the elimination of the district office assistant position all board communications to the campus directors and district staff will be completed by the board secretary. These duties include but not limited to providing meeting notices to the campuses, agenda, minutes, scheduling, special sessions and any other board related communications.

KCCYOU: Is an employee initiative targeted to provide KCC employees opportunities for professional growth, enables them to pursue excellences individually and as team. This program includes KCCYOU Cares that provides opportunities to connect with the community we serve and service. Through KCCYou Care, KCC will participate in the American Heart Association's Heart Walk in November this year and the March of Dimes March for Babies scheduled for March 2020. Any one can sign up and participate. Board members are invited to participate.

Diversity and Inclusion Program:Part 1 training was provided to all the campus directors on 08/21/2019. Information on equal opportunity is provided to all employees. The district is creating extra awareness that KCC is an equal opportunity employer and will follow all legal requirements.

Orange Campus: We were not able to absorb any employees from Orlando campus except for one. KCC completely moved out of Orange on July 15, 2019. All financial are scheduled to be wrapped by 10/30/2019 and must be handed over to Orange County Public Schools.

IV. GENERAL BOARD GOVERNANCE

- a. KCC Schools and Corporate Structure
- b. Governance Documents (Google Drive: Governance Folder)

- c. Board Governance Foundation
- d. Meeting Rules and Logistics

The district staff legal counsel went in detail about the general board governance items, the location and access of the documents are provided to each board member in google documents, including all training material.

V. FLOOR DISCUSSIONS

Teacher of the Year Award: The fundraising chair has suggested to provide a display plaque same as the once already present in the front office of each campus and the startup kit will cost \$125 per teacher per school. The plaque will consist of the description of the award and blank plates where it will cost the school \$10 per piece to engrave the teacher of the year of each school year. Total 5 startup kit is needed. 2 for KCC South, 2 for KCC Middle school and 1 for KCC High School.

Domingo Sanchez Parent of the Year Award: Same recommended is made for this year. Only 4 startup kit will be needed for this award. 1 for KCC High school, 1 for KCC South and 2 for KCC Southeast.

Motion to either find a donor for 9 plaques or raise funds to accomplish this goal was made by: Dr. Rivas; 2nd by R. Blount. Motion carried unanimously.

If we find a donor before the next meeting the awards will be presented then, or else it will be in February meeting after the completion of golf tournament. All recipients will get certificate of recognition at the board meeting.


Barnes and Noble Book Fair: A decision has to be made as to whether this fundraiser will continue to be sponsored by the Board or should be a CPA effort.

2nd Annual Education for Success Golf Tournament: scheduled for 11/10/2019 at Top Golf. Information on sponsorship opportunities are available and provided to everyone present during this board meeting. T. Kilpatrick will work with the IT team to provide visual tools so we can circulate with all campuses and marketing will be easier. The fundraising team has started requesting for silent auction items and raffle items. The fundraising chair is requesting one of the campus directors to volunteer to help us create a facebook event for the golf tournament that can be shared through their campus social media page. We would like to get sponsorship as soon as possible so our sponsors and teams can take full advantage of all that is offered in the sponsorship package.

VI. ADJOURNMENT

Motion to adjourn the workshop at 6:52pm made by: R. Blount 2nd by S. Bhat; Motion carried unanimously.

Approved By



Date

02/06/2020

DISTRICT STAFF MEMBERS

Timothy Kilpatrick (Superintendent)

Joy Smith-McCormick (Legal & Compliance)

Ternica Blackmon (Professional Standards and Compliance Administrator)

Patricia Alvarez (Director of School Counseling Services)

Annie Mathew (Office and Human Resources Administrator)

Jose Kuhn (Instructional Technology Coordinator)

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AGENDA - The Board agenda is set by the Board and is prepared, posted and distributed at least one (1) week before the meeting. At anytime before the meeting, a parent, guardian or a member of the Board can request to add an item to the agenda by contacting either the Secretary or Board President. The final agenda is approved at the start of the Board meeting. Parents and guardians are also allowed to introduce new items during the time of Floor Discussions and Announcements. Although the Board may not comment on the items introduced at that time, they can decide to act on it in a future meeting. Anyone requesting to have an item placed on the Governing Board agenda must submit the item using the Agenda Item Request form at this link: <http://apps.kidscs.org/view.php?id=51502>

PUBLIC COMMENT - The Board of Directors welcomes participation in meetings. The public is welcome to comment on matters appearing on the agenda at the time they are called. The public is also welcome to comment on matters, which are not on the agenda when the President calls for "Public Input for the Good of the District." This time is provided for the public to introduce any topic within the District's jurisdiction. Because these are non-agenda matters, generally no discussion or comment by the Board should be expected except to properly refer the matter for review as appropriate, but no action will be taken at this meeting. Public Comment will be limited to five minutes per speaker. If you wish to speak, please step up to the podium at the appropriate time & begin by stating your name & address.

CONSENT ITEMS - All items are approved by a single action. There will be no separate discussion of those items unless an item is removed at the request of any Director or member of the public. Those items removed will be considered at the end of the consent agenda or be placed on the action agenda for the next meeting.

CONFLICT RESOLUTION AND COMPLAINTS - The ultimate purpose of our internal complaint procedure is to encourage the healthy growth and development of Kid's Community College. Conflict is often a part of any organization and may arise in any community. An effective process for resolving conflict is therefore both consistent with the vision and mission of KCC, and an essential component of the communication model that our school has adopted. KCC recognizes that effective communication is paramount in effective conflict resolution and therefore strongly encourages students, parents, associates and the community to review and follow our conflict resolution process, which is found here: [KCC Conflict Resolution Policy](#)