

KID'S COMMUNITY COLLEGE® Preschools
PANDEMIC RESPONSE PLAN

We are dedicated to the health and safety of our children, their families and our staff. We have developed this Response Plan in light of the current COVID-19 outbreak.

We will address three areas:

OUR CENTER

Cleaning commonly used areas more often, including door handles, light switches, check in stations, cubbies and toys.

Checking and recording the temperatures of all staff and all children to identify signs of illness as early as possible in addition, symptoms that can lead to exclusion are dry cough, shortness of breath, chills, loss of taste or smell, sore throat and muscle aches.

Banning entry to the center of any persons with a temperature of 100.4.

Increasing our fever exclusion timeframe to **48 hours after fever subsides**.

Continuing to maintain an infection control log to monitor individuals with symptoms and patterns of disease process.

Requiring every child or employee with a household member that has travelled to a high infection area to be excluded from the program for 14 days

In the event of an outbreak conducting a complete a deep cleaning and sanitizing.

Providing hand sanitizer at check in stations inside and outside.

Sanitizing bathrooms more frequently and restocking with supplies, including soap, paper towels and hand sanitizer.

Implementing 'school shoe' policy to reduce the amount of contaminates in the building.

Keeping doors open when possible to create a hands-free environment.

Partnering with our suppliers to replenish high-demand preparedness products.

Following best practices for safe food handling, as always.

OUR STAFF

Encouraging our staff and their families to closely monitor their health and well-being.

Asking our staff to stay home if they, or someone in their household, are sick.

Requiring our staff to follow the CDC's suggested hygiene practices to reduce the spread of the virus.

Recommending that our staff wear masks and/or face shields in the classroom.

Require that our staff wear masks and/or face shields in common areas.

Recommending that our staff also practice safe food handling at home.

Recommending staff and parents drink plenty of water, reduce stress, eat a healthy diet and get a good night's sleep.

Employees scheduled to take a vacation will be counseled about the risk of exposure and possibility that they will be barred from returning to work for a period of 14 days if they travelled to a high infection area. This a dynamic, fluid and evolving situation.

OUR PARENTS

Keeping parents updated with all changes and updates to emergency response plans.

Continuing to provide information regarding all illnesses which are identified at the center.

If there is a government mandated closure, we will inform you immediately. Should the closure last one week or less, tuition will be due as normal. If it is anticipated that the center will be closed for a longer period of time, tuition will be due at 50% until we reopen. Your child's place at the center is guaranteed during any enforced closures. We will maintain close contact throughout any closure.